

**BRADFORD ON TONE PARISH COUNCIL**

**Clerk: Joy Norris**

**Email: bradfordontonepc@gmail.com**

**Minutes of the meeting of Bradford On Tone Parish Council held on Tuesday 14 March 2023 commencing at 7.30pm, in the Chant Room Bradford on Tone Village Hall.**

**Present**

**Chair:** Cllr D Venn

**Councillors:** C Ellis, G Robarts, D Smith and L Sidhu

**In Attendance:**

Miss J Norris (Clerk)

12 members of the public attended the meeting.

**109 Public Participation**

To agenda item enables members of the public present at the meeting to raise matters which are relevant to Bradford on Tone and / or the work of the Council.

**Speaker1**

The speaker thanked the Chair and the Clerk for information about the Parish Council that had been put in the community magazine but raised a concern that the website was not as up to date as it could be.

**110 Apologies for Absence**

There were no apologies for absence as all Councillors were present.

**111 Declarations of Interests**

The following Declarations of Interest were made:

- Cllr Venn declared an interest in planning application no 07/23/0002 as he is related to the applicant.
- Cllr Venn declared a personal interest in Agenda no 12 Fishpass as a riparian owner
- During discussion on the Heritage and Wildlife Project Cllr Venn declared a personal interest as he owns land which may be of interest for the project, in particular he owns a field known as "customs".

**112 Minutes**

The draft minutes of the Parish Council meeting held on 5<sup>th</sup> January 2023 were considered.

**RESOLVED** to confirm the draft minutes of the Parish Council meeting held on 5<sup>th</sup> January 2023 as a correct record.

**113 Reports from County and District Councillors**

There were no reports

## 114 Planning Applications

Application no 07/23/0002

Speaker 2,

The applicant explained that the application was to increase the number of events permitted at the premises and possibly enable use for community events. The existing planning conditions are monitored and adhered particularly in regard to timings and noise.

**RESOLVED** that there are no objections to the application for an increased number of events subject to any existing conditions regarding noise and traffic movements being met and continuing to be monitored.

**Note:** Cllr Venn had declared a personal interest in the is agenda item.

## 115 Heritage and Wildlife Project

Speaker 3 provided information on the Grand Western Canal's Heritage and Wildlife Project explaining it was planned to use existing footpaths and provide information boards at or near to locations of interest

**RESOLVED** that the Council supports the project and hopes that links with the history of the village can be included.

**Note: 20:05hrs** Cllr Venn declared a personal interest as he owns land which may be of interest for the project, in particular he owns a field known as "customs".

## 116 Financial Matters

(i) The Clerk presented invoices consideration and approval.

**RESOLVED** that the invoices detailed in the table below be approved for payment.

Payee	Items	Invoice Date	Invoice No	Net	VAT	Total
Bradford On Tone Village Hall	Hire the Chant Room 06.12.2022	05.01.2023	50/2223	£9.00	0.00	£9.00
Bradford On Tone Village Hall	Hire the Chant Room 05.01.2023	07.02.2023	3/2223	£9.00	0.00	£9.00
Somerset Association of Local Councils	Councillor Essentials Part 2 – Finance 27.01.2023 G Robarts	03.02.2023	INV-1996	15.00	0.00	£15.00
Somerset Association of Local Councils	Councillor Essentials Part 1 20.01.2023	03.02.2023	INV 1970	25.00	0.00	25.00
Mrs J Larcombe	Interim internal audit	13.03.2023	504	£100.00	0.00	£100.00
<b>Other Payments</b>						
Miss J Norris	Salary & associated costs	To be paid monthly by Standing Order wef 01.04.2023. Salary as at 01.01.2023 £13.45ph (SCP 15) £349.70 per month (gross). Initial payment 01.01.2023 -31.03.2023 to be paid by cheque.				

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(ii) Purchase of laptop

**RESOLVED** to give the Clerk delegated authority to purchase a laptop and back-up hard drive, maximum expenditure of £750.00.

**Current Account**

The current account balance of £15;818.48 was noted.

**117 Play Area**

Cllr Smith continues to do the weekly safety inspections of the play area

**118 Footpath**

There is no update on the diversion of Footpath WG14/1 despite Cllr Sidhu contact the Footpaths team on several occasions. Cllr Sidhu has walked Footpath WG14/2 in the past month and found nothing to report.

**119 Interim Internal Audit Report**

Consideration was given to the interim internal audit report

**RESOLVED** to note the report and work towards the suggested improvements

**120 Defibrillator Maintenance**

Consideration was given to the purchase of items for the defibrillator

**RESOLVED** that the purchase of the defibrillator items is delegated to the Clerk to obtain best value with a maximum expenditure of £300

**121 Avon And Somerset Watch**

Information on the formation of Avon And Somerset Watch and its proposed activities was noted.

**122 Code of Conduct –feedback on training**

Cllr Ellis provided feedback on recent training provided by Somerset West & Taunton Council; in his opinion the training was heavily biased in favour of model code drafted and supported by the LGA and NALC

**123 Fishpass**

Cllr Venn explained that as part of work at Bridgwater a fishpass will be constructed at Bradford Weir; the fishpass is intended to help fish get over the weir and should help increase the fish stock.

**124 Consideration of estimates for clearance of area near the war memorial.**

To consider estimates for work to the area near the war memorial.

**RESOLVED** to defer this agenda item until early late summer / early autumn with a view to the work being carried out October / November

The meeting closed at 21:20hrs