

## **BRADFORD ON TONE PARISH COUNCIL**

**Clerk: Joy Norris**

**Email: bradfordontonepc@gmail.com**

8<sup>th</sup> May 2023

Notice is hereby given that a meeting of Bradford on Tone Parish Council will be held on Tuesday 16<sup>th</sup> May 2023, commencing in the rising of the Annual Parish Meeting, in the Chant Room, Bradford on Tone Village Hall for the purpose of transacting the business listed on the Agenda below.

All members of the Parish Council are hereby summoned to attend the meeting.

Members of the public are invited to ask questions or raise issues relevant to Bradford On Tone as part of the item on the Agenda called Public Participation. The overall time available for public participation is restricted to 15 Minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously.

Joy Norris  
Clerk

### **AGENDA**

**1. Election of Chair**

**2. Chair's Declaration of Acceptance of Office**

**3. Appointment of Vice Chair**

**4. Apologies for absence**

To receive apologies for absence from Councillors unable to attend the meeting.

**5. Declarations of Interest/Dispensations**

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

**6. Minutes**

- (i) To approve the draft minutes of the Parish Council meeting held on 8 November 2022 (deferred from previous meeting to enable amendment)
- (ii) To approve the draft minutes of the Parish Council meeting held on 14 March 2023

**7. Public Participation**

To allow members of the public present at the meeting to raise matters which are relevant to Bradford on Tone and / or the work of the Council.

- 8. Reports from Somerset Council Councillors**
- 9. Police Report for April 2023**
- 10. Insurance**  
To consider insurance arrangements.
- 11. Items for payment**  
To consider and approve items for payment
- 12. Bank Reconciliations**  
To consider the bank reconciliations for 2022/2023
- 13. Review of Internal Controls**  
To review the existing internal controls and agree any changes
- 14. General Reserves Policy**  
To agree a General Reserves Policy
- 15. Asset Register**  
To review and update the asset register.
- 16. Grants**  
To consider the passporting and expenditure relating to grants from Somerset West and Taunton Council in 2022/23 and from Somerset Council in 2023/24
- 17. New Dog Bin**  
To agree the preferred location of ne dog bin(s) and approve in principle the associated expenditure
- 18. Planning Policy**  
To consider the Parish Council's response, if any, to the Ruishton and Thornfalcon Neighbourhood Development Plan. The relevant documents can be viewed on the Neighbourhood Plan page of the Somerset Council website  
<https://www.somerset.gov.uk/planning-buildings-and-land/neighbourhood-planning/neighbourhood-plans-in-production/1324819-2/>
- 19. Update on Local Community Networks**  
Cllrs Venn and Smith attended an information session on Local Community Networks and will report on the current position
- 20. Fishpass Update**  
Cllr Venn will report on the work to install a fishpass
- 21. History Project**  
To receive information on a history project for Bradford on Tone

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting. Members of the public will only be permitted to speak during the Public Participation Session listed on the Agenda (unless they are attending to give a presentation on a specific agenda item at the Chair's request).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions. There are nine protected characteristics under the 2010 Equality Act (age, disability, gender reassignment, race, religion, sex, sexual orientation, marriage and civil partnership, pregnancy and maternity), Crime and Disorder, Health and Safety, Human Rights and Data Protection Regulations.