

## **BRADFORD ON TONE PARISH COUNCIL**

**Clerk: Joy Norris**

**Email: bradfordontonepc@gmail.com**

4<sup>th</sup> January 2024

Notice is hereby given that a meeting of Bradford on Tone Parish Council will be held on Tuesday 9<sup>th</sup> January 2024, commencing at 7.30pm, in the Chant Room, Bradford on Tone Village Hall for the purpose of transacting the business listed on the Agenda below.

All members of the Parish Council are hereby summoned to attend the meeting.

Members of the public are invited to ask questions or raise issues relevant to Bradford On Tone as part of the item on the Agenda called Public Participation. The overall time available for public participation is restricted to 15 Minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously.

Joy Norris  
Clerk

### **AGENDA**

#### **1. Chair's Announcements**

#### **2. Apologies for absence**

To receive apologies for absence from Councillors unable to attend the meeting.

#### **3. Declarations of Interest/Dispensations**

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

#### **4. Minutes**

To approve the draft minutes of the meeting held on 14 November 2023.

#### **5. Public Participation**

To allow members of the public present at the meeting to raise matters which are relevant to Bradford on Tone and / or the work of the Council.

#### **6. Reports from Somerset Council Councillors**

#### **7. Planning Applications**

To consider and agree the Parish Council's response to any planning applications within the parish or impacting upon it.

**8. Financial Matters**

- (i) Bank Reconciliations
- (ii) To consider and approve items for payment.
- (iii) Budget Monitoring

**9. Reserves Policy**

To review the Reserves Policy and agree any changes.

**10. 24/25 Budget**

To consider and agree the Parish Council's budget and financial plans for 2024/25 and successive years.

**11. 24/25 Precept**

To set the Parish Council's precept for 2024/25

**12. Banking Arrangements**

To consider the Council's banking arrangements including the banking institutions used and the account signatories.

**13. Review of Governance Documents**

To review the documents listed below and agree any changes.

- (i) Standing Orders
- (ii) Financial Regulations

**14. Schedule of Meetings**

To consider the provisional meeting schedule for the 24/25 civic year.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting. Members of the public will only be permitted to speak during the Public Participation Session listed on the Agenda (unless they are attending to give a presentation on a specific agenda item at the Chair's request).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions. There are nine protected characteristics under the 2010 Equality Act (age, disability, gender reassignment, race, religion, sex, sexual orientation, marriage and civil partnership, pregnancy and maternity), Crime and Disorder, Health and Safety, Human Rights and Data Protection Regulations.