

BRADFORD ON TONE PARISH COUNCIL

Clerk: Joy Norris

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Minutes of The Bradford On Tone Annual Parish Council meeting held on 14th May 2024, commencing on the rising of the Annual Parish Meeting, in the Chant Room, Bradford on Tone Village Hall

Present

Chair: Cllr G Robarts,

Councillors: L Sidhu-and D Smith and D Venn

In Attendance:

Miss J Norris (Clerk)

4 Members of the public attended the meeting.

40/2024 Election of Chair

RESOLVED that Councillor G Robarts be elected as Chair of the Parish Council for the Civic year 2024/2025

41/2024 Chair's Declaration of Acceptance of Office

The newly elected Chair signed the Declaration of Acceptance of Office

42/2024 Appointment of Vice Chair

RESOLVED that Councillor D Smith be elected as Vice-Chair of the Parish Council for the Civic year 2024/2025

43/2024 Chair's Announcements

The Chair said thank you to Councillor Dennis Venn for all the years he has been Chair and the work that head done for the benefit of the parish during that time.

The Chair announced that a formal letter of resignation had been received from Colin Ellis who has moved away from Somerset.

John Stanworth, a well known person working in and around Bradford, had recently passed away.

44/2024 Apologies for absence

There were no apologies for absence as all Councillors were present.

45/2024 Declarations of Interest/Dispensations

No declarations of interest were made at this stage of the meeting.

46/2024 Minutes

Consideration was given to the draft minutes of the Parish Council meeting held on 12 March 2024.

Chair's Initials

RESOLVED to confirm the draft minutes of the Parish Council meeting held on 12 March 2024 as a correct record.

47/2024 Public Participation

This agenda item allows members of the public present at the meeting to raise matters which are relevant to Bradford on Tone and / or the work of the Council.

Speaker 1

The speaker raised a number of matters:

- In the area above the pump there is a Field Maple growing which needs to be removed before it becomes too big and entrenched.
- The whole area near the war memorial requires tidying and weeding.
- Please could a thank you letter be sent to Tim Everett for clearing his boundary.
- The local information on the Parish Council website needs to be updated

Speaker 2

The verge cutting on the A38 was neither efficiently nor effectively done and the pavements were not cleared of the cuttings.

Speaker 3

Would it be possible to have parish council minutes published on the website, in the parish magazine and displayed on the notice board?

48/2024 Reports from Somerset Council Councillors

The Somerset Councillors were unable to attend the meeting and so there was no report.

49/2024 Police Report for April 2024

The Police Report had been published with the papers for the meeting.

Council discussion included:

- It is interesting and informative to have the report
- It would be nice to have some information and data about traffic accidents

50/2024 Insurance

Consideration was given to the Council's insurance arrangements.

RESOLVED to renew the Council's insurance cover with Zurich at a premium of £437.66

51/2024 Financial Matters

(i) Consideration was given to items for payment.

RESOLVED

- (i) to make the payments detailed in the table below, the invoices having been checked for accuracy by the Clerk.
- (ii) To note the information that bank reconciliations will be prepared for the end of the financial year
- (iii) To note that the principle sources of income for 23/24 were the precept of £10,500 and a £520.00 grant from Somerset Council,

Chair's Initials

and that the overall expenditure for 2023/204 was approx. £5,400 excluding the Clerk's salary.

Payee	Items	Invoice Date	Invoice No	Net	VAT	Total
Somerset Association of Local Councils	Councillor Essentials Part 2, 28.10.2022	07.11.2022	INV-1762	25.00	0.00	25.00
Bradford On Tone Village Hall	Hall Hire 12.03.2024	09.04.2024	04/2425	9.00	0.00	9.00
Reimbursement To Parish Clerk	Laptop, software & external hard drive	20.03.2024	Receipt 060877	379.98	75.99	455.97
J M Norris	Clerk's Salary and associated costs	01.12.2023 – 31.03.2024 & back pay for 2023 pay award		1748.58		1748.58

52/2024 Asset Register

The asset register was reviewed.

RESOLVED that the replacement value of the Coronation Bench should be increased to £700.00

53/2024 Update on actions from previous meetings

- Bus shelter cleaning - the Clerk obtained costs and has requested Richards Home & Garden Maintenance¹ to do the work at a cost of £190.00. The work should be completed by the beginning of June.
- Dog Bins - no information to report
- Grounds Maintenance to shrubbed area alongside sloped path near the war memorial - the Clerk will be drafting a quotation document and seeking prices
- Defibrillator – Cllr Venn is trying to obtain information
- General / Regular Maintenance – it is intended to compile a list of regular work with a view to seeking a consolidated price.

The meeting closed at 21:15hrs.

Chair's Signature & Date

¹ Amended in accordance with Minute 57/2024 Council 11.06.2024