

BRADFORD ON TONE PARISH COUNCIL

Clerk: Joy Norris

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5th June 2024

Notice is hereby given that a meeting of Bradford on Tone Parish Council will be held on Tuesday 11th June 2024, commencing at 7.30pm, in the Chant Room, Bradford on Tone Village Hall for the purpose of transacting the business listed on the Agenda below.

All members of the Parish Council are hereby summoned to attend the meeting.

Members of the public are invited to ask questions or raise issues relevant to Bradford On Tone as part of the item on the Agenda called Public Participation. The overall time available for public participation is restricted to 15 Minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously.

Joy Norris
Clerk to Bradford on Tone Parish Council

AGENDA

1. Chair's Announcements

2. Apologies for absence

To receive apologies for absence from Councillors unable to attend the meeting.

3. Declarations of Interest/Dispensations

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

4. Minutes

To approve the draft minutes of the Parish Council meeting held on 14 May2024

5. Public Participation

To allow members of the public present at the meeting to raise matters which are relevant to Bradford on Tone and / or the work of the Council.

6. Co-Option

To consider an application to be co-opted onto the Parish Council from Mr J Leaney

7. Reports from Somerset Council Councillors

8. Police Report for May 2024

9. Financial Matters

- (i) Bank Reconciliations to 31 March 2024
- (ii) To consider and approve items for payment.
- (iii) Budget Monitoring

10. Internal Audit Report

To consider the report of the Internal Auditor

11. 2023/2024 Annual Governance Statement

To consider the Parish Council's response to the assertions on the 2023/2024 Annual Governance Statement.

12. 2023/2024 Annual Accounting Statement

To consider and approve the 2023/2024 Annual Accounting Statement.

13. Notice of Elector Rights

To approve the timetable for the Notice of elector rights.

14. Grant Requests

- (i) Churchyard Maintenance
- (ii) Village Clock

15. Planning Application 7/24/0009/ Timewells Cottage, Oake Road, Bradford on Tone

To consider the Parish Council's response to the application to fell one cherry tree within Bradford on Tone Conservation Area

16. Exclusion of the Press & Public

To consider passing a resolution to exclude the press and public during consideration of Agenda Item 16, Salary Increments, on the grounds that publicity would be prejudicial to the public interest by reasons of its confidential nature (personal information).

17. Salary Increment

To approve a salary increment for the Parish Clerk to be paid with effect from 1 April 2024 in accordance with her contract of employment.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting. Members of the public will only be permitted to speak during the Public Participation Session listed on the Agenda (unless they are attending to give a presentation on a specific agenda item at the Chair's request).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions. There are nine protected characteristics under the 2010 Equality Act (age, disability, gender reassignment, race, religion, sex, sexual orientation, marriage and civil partnership, pregnancy and maternity), Crime and Disorder, Health and Safety, Human Rights and Data Protection Regulations.