

Clerk: Joy Norris
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Minutes of a meeting of Bradford On Tone Parish Council held on 11th June 2024, commencing at 7.30pm in the Chant Room, Bradford on Tone Village Hall

Present

Chair: Cllr G Robarts,

Councillors: L Sidhu-and D Smith and D Venn

In Attendance:

Miss J Norris (Clerk)

7 Members of the public attended the meeting.

54/2024 Chair's Announcements

The Chair welcomed the co-option candidate to the meeting and announced that as the report of the internal auditor had not been received it would not possible to consider agenda items 10-13.

At the Chair's invitation Councillor Venn said that he had followed up enquiries about the defibrillator and Dr Tom Herdman and Mr Richards had said they are willing to do the regular checks; the trainer (from Wiveliscombe) has offered to do another training session. The Chair told the meeting that she had written a short report about the Annual Parish Meeting for the parish magazine but unfortunately it went into the editors' spam box and was not found before the deadline for receipt of articles.

55/2024 Apologies for absence

There were no apologies for absence from Councillors as everyone was present.

56/2024 Declarations of Interest/Dispensations

No declarations of interest were made at this stage of the meeting.

57/2024 Minutes

Consideration was given to the draft minutes of the Parish Council meeting held on 14 May 2024

RESOLVED subject to amending Minute 53/2024 to read "Richards Home & Garden Maintenance" (in the list of approved payments) to confirm the draft minutes of the Parish Council meeting held on 14 May2024 as a correct record.

58/2024 Public Participation

This agenda item enables members of the public present at the meeting to raise matters which are relevant to Bradford on Tone and / or the work of the Council.

Speaker 1

The speaker said that the markers for the ditch at Stoford Turn have not been put back since the lorry accident neither has the junction warning sign

Chair's Initials

The possibility of a warning sign for the new field entrance near the junction for Hele was also raised.

59/2024 Co-Option

Consideration was given to an application to be co-opted onto the Parish Council from Mr J Leaney; Mr Leaney introduced himself and spoke briefly about his wish to become a parish councillor.

RESOLVED to co-opt Mr Leaney to the Parish Council.

Note: Mr Leaney signed his declaration of acceptance of office.

60/2024 Reports from Somerset Council Councillors

There were no reports from Somerset Councillors

61/2024 Police Report for May 2024

The Police report for May 2024 was noted.

62/2024 Financial Matters

The Parish Clerk had prepared a report which included:

- (i) Bank Reconciliations to 31 March 2024
- (ii) Items for payment.
- (iii) Budget Monitoring

Discussion on this agenda item included:

- Bank balances
- Progress on changing the bank account.

RESOLVED to approve the payments detailed in the table below:

Payee	Items	Invoice Date	Invoice No	Net	VAT	Total
Mr N D Richards	Bus shelter cleaning	28.05.2024		£190.00	0	£190.00
Bradford On Tone Village Hall	Hall hire 14.05.2024	06.06.2024	11/2425	£9.00	0	£9.00
SlashDotDash	Website updates	03.06.2024	INV-0350	£78.00	0	£78.00

63/2024 Annual Internal Audit Report, 2023/2024 Annual Governance Statement 2023/20243 Annual Accounting Statement, Notice of Elector Rights

RESOLVED to defer consideration of the Annual Internal Audit Report, 2023/2024 Annual Governance Statement 2023/20243 Annual Accounting Statement, Notice of Elector Rights until the internal audit report is received.

Chair's Initials

64/2024 Grant Requests

(i) Churchyard Maintenance

A request for a grant towards maintenance of the churchyard was considered. In previous years there had been a grant of £420.00 from Somerset Council but this had now ceased due to the financial emergency

Discussion on this agenda item included:

- The church yard is an Important space at the heart of the village
- The churchyard is used as a place to walk by a lot of local people

RESOLVED to make a grant of £500.00 towards maintenance of the church yard

(ii) Village Clock

Consideration was given to a request to make a grant towards repairs to the village clock.

RESOLVED

- (i) to approve a grant in principle for repairs to the village clock
- (ii) that the maximum amount of the grant should be £150
- (iii) that the Parish Clerk is delegated to find out the amount of money that is outstanding (following donations) and to make the grant payment subject to the maximum amount given in (ii) above.

65/2024 Planning Application 7/24/0009/ Timewells Cottage, Oake Road, Bradford on Tone

Consideration was given to the Parish Council's response to the application to fell one cherry tree within Bradford on Tone Conservation Area

RESOLVED that the Parish Council has no objection to the application to fell one cherry tree at Timewells Cottage, Oake Road, Bradford on Tone but requests a suitable replacement is planted within the curtilage of the property¹.

66/2024 Exclusion of the Press & Public

RESOLVED to exclude the press and public during consideration of Agenda Item 16, Salary Increments, on the grounds that publicity would be prejudicial to the public interest by reasons of its confidential nature (personal information).

67/2024 Salary Increment

Consideration was given to the approval of a salary increment for the Parish Clerk to be paid with effect from 1 April 2024 in accordance with her contract of employment.

RESOLVED that in accordance with her contract a salary increment is awarded to the Parish Clerk with effect from 1 April 2024 taking the salary to SCP 16 (£14.70per hour)

The meeting closed at 20:39hrs

¹ Amended in accordance with Minute 71/2024 Council 25.06.2024

Chair's Signature & Date

Agreed