

## **BRADFORD ON TONE PARISH COUNCIL**

**Clerk: Joy Norris**

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2 July 2024

Notice is hereby given that a meeting of Bradford on Tone Parish Council will be held on Tuesday 9<sup>th</sup> July 2024, commencing at 7.30pm, in Bradford on Tone Village Hall for the purpose of transacting the business listed on the Agenda below.

All members of the Parish Council are hereby summoned to attend the meeting.

Members of the public are invited to ask questions or raise issues relevant to Bradford On Tone as part of the item on the Agenda called Public Participation. The overall time available for public participation is restricted to 15 Minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously.

Joy Norris  
Clerk to Bradford on Tone Parish Council

### **AGENDA**

**1. Chair's Announcements**

**2. Apologies for absence**

To receive apologies for absence from Councillors unable to attend the meeting.

**3. Declarations of Interest/Dispensations**

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

**4. Minutes**

To approve the draft minutes of the Parish Council meeting held on 25 June 2024

**5. Public Participation**

To allow members of the public present at the meeting to raise matters which are relevant to Bradford on Tone and / or the work of the Council.

**6. Reports from Somerset Council Councillors**

**7. Police Report for June 2024**

## **8. Financial Matters**

- (i) Bank Reconciliations to 30 April 2024
- (ii) To consider and approve items for payment (that the Clerk has checked for accuracy).
- (iii) Budget Monitoring

## **9. Review of Financial Regulations**

To review the Parish Council's Financial Regulations in the light of the new model code published by the National Association of Local Councils.

## **10. Review of Internal Controls**

To review the internal controls that the parish Council has put in place.

## **11. Risk Register**

To review the Risk Register

## **12. War Memorial Area**

To give the Clerk delegated authority to order work to tidy up the area immediately around the war memorial, including removal of the broken wooden knee-high fence.

## **13. Dog Bin**

To confirm the desired position of the additional dog bin to be funded by the Parish Council (subject to the approval of Somerset Council)

## **14. Play Inspection Training**

Cllr Smith will provide feedback from the play equipment inspection training that he attended on 25 June 2024.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting. Members of the public will only be permitted to speak during the Public Participation Session listed on the Agenda (unless they are attending to give a presentation on a specific agenda item at the Chair's request).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions. There are nine protected characteristics under the 2010 Equality Act (age, disability, gender reassignment, race, religion, sex, sexual orientation, marriage and civil partnership, pregnancy and maternity), Crime and Disorder, Health and Safety, Human Rights and Data Protection Regulations.