

BRADFORD ON TONE PARISH COUNCIL

Clerk: Joy Norris

Email: hello@bradfordontone-pc.gov.uk

Minutes of a meeting of Bradford On Tone Parish Council held on 9th July 2024, commencing at 7.30pm in Bradford on Tone Village Hall, Bradford On Tone.

Present

Chair: Councillor G Robarts

Councillors: J Leaney; D Smith(from 19:36) and D Venn

In Attendance:

Miss J Norris (Clerk)

5 Members of the public attended the meeting.

77/2024 Chair's Announcements

The Chair thanked Councillor Smith for taking the last meeting.

A notice was published in the Somerset County Gazette on 27 June stating that footpath WG14/1 will be staying closed for 2 years.

The Local Community Network (LCN) AGM is scheduled to take place on 11 July and Councillor Robarts intends to join via the remote attendance facility.

78/2024 Apologies for absence

An apology for absence was received from Councillor Sidhu.

79/2024 Declarations of Interest/Dispensations

No Declarations of Interest were received at this stage of the meeting. Councillor Vann subsequently declared a personal interest in Agenda No 13, Dog Bin as the land owner of a potential location for a dog bin (see Minute 89/2024)

80/2024 Minutes

Consideration was given to the draft minutes of the Parish Council meeting held on 25 June 2024

RESOLVED that the draft minutes of the Parish Council meeting held on 25 June 2024 be confirmed as a correct record.

81/2024 Public Participation

This agenda item enables members of the public present at the meeting to raise matters which are relevant to Bradford on Tone and / or the work of the Council.

Speaker 1

The speaker lives in Back Lane at the southern end, when he strims the grass outside his property he has to remove many dog bags. The speaker suggests that a new dog bin is positioned near the road sign at the southern end of Back Lane (so that there is a bin at either end).

82/2024 Reports from Somerset Council Councillors

No reports were given.

83/2024 Police Report for June 2024

The June Police report was noted

84/2024 Financial Matters

The following matters were considered:

- (i) Bank Reconciliations to 30 April 2024
- (ii) To consider and approve items for payment (that the Clerk has checked for accuracy).
- (iii) Budget Monitoring

RESOLVED

- (i) To note the bank reconciliation to 30 April 2024
- (ii) To approve the payments detailed in the table below and to delegate to the Clerk following consultation with the Chair to pay any amounts owing to HMRC

Payee	Items	Invoice Date	Invoice No	Net	VAT	Total
Carlypress	A1 parish Map	11.06.2024	62199	£23.33	£4.67	£28.00
Mr E Ryan, Slashdotdash	Website updates	30.06.2024	INV-0360	£42.90	0	£42.90
Miss J Norris / HMRC	Salaries and associated costs 01.04.24 – 30.06.2024					£1147.04
Bradford On Tone Village Hall	Hall hire 11.06.2024 & 25.06.2024	05.07.2024	15/2425	£28.00	0	£28.00

- (iii) To note budget monitoring report

85/2024 Review of Financial Regulations

To review the Parish Council's Financial Regulations in the light of the new model code published by the National Association of Local Councils.

RESOLVED to defer consideration to the September meeting

86/2024 Review of Internal Controls

The internal controls that the Parish Council has put in place were reviewed.

RESOLVED to approve the internal controls that have been implemented as stated in the report presented to the meeting.

87/2024 Risk Register

The Council's Risk Register was reviewed
Change date of David smith play area training

RESOLVED to approve the Risk Register as presented to Council subject to the correction of the date that Councillor Smith attended the play inspection training.

88/2024 War Memorial Area

Consideration was given to placing an order for work to tidy up the area immediately around the war memorial, including removal of the broken wooden knee-high fence.

RESOLVED to request Mr Richards to tidy and weed spray the area around the war memorial and to remove the broken wooden fence; the work to be undertaken as soon as possible and a further general tidy of the area to be undertaken at the beginning of November

89/2024 Dog Bin

To confirm the desired position of the additional dog bin to be funded by the Parish Council (subject to the approval of Somerset Council)

20.28hrs Councillor Venn declared a personal interest as landowner of potential site

RESOLVED

- (i) that the Clerk contacts Somerset Council and
 - a) explains that the Council would like to enhance the environment by providing 3 new bins situated at the Sothern end of Back Lane, between Back lane the back entrance to Heatherton Park, and next to the existing litter bin near Bradford Bridge.
 - b) Requests information about the current emptying schedule and location bins
 - c) The cost of collection cost
- (ii) write letter to Mr & Mrs Venn asking permission for dog bin to be located on their land near the existing litter bin

90/2024 Play Inspection Training

Cllr Smith provided feedback from the play equipment inspection training that he attended on 25 June 2024.

- The training was organised by Somerset Playing Fields Association (SPFA) and was held in Wollavington.
- There was a theory session a followed by a practical outside
- Sensible suggestions were made about practical problems that may occur when doing an inspection
- Weekly inspections should be done by a competent person and there should also be an annual inspection by a suitably qualified person.
- The majority of accidents in playgrounds happen when equipment is misused
- Somerset Playing Fields Association now have an appointed inspector.
- Member of the public has complained to a Councillor that the landowner where the play area is situated has been very rude

RESOLVED that the Clerk contacts SPFA to request an annual inspection

The meeting closed at 20:52hrs